



## ST. ANSELMS NORTH CITY SCHOOL NIWARU ROAD JHOTWARA JAIPUR

### ADMISSION INFORMATION FOR CLASSES HKG & I

#### INFORMATION ABOUT THE SCHOOL:

St. Anselm's North City School is one of the many minority Christian Institutions run by the Gyan Deep Education Society Jaipur. St. Anselm's North City school is co-educational, and imparts education through the medium of English. All applications for admission must be made on the prescribed form available on the website [www.northcityanselm-jpr.ac.in](http://www.northcityanselm-jpr.ac.in) . Application for Classes HKG & I must be submitted on the date mentioned on the Application form.

Copy of the original Birth Certificate must be enclosed along with the form. There are no regular registrations for other classes and admission to these classes is made only to fill vacancies, should they occur. No student will be admitted unless; he/she produces a Transfer Certificate from his/her previous school and the Date of Birth Certificate. Parents of all applicants must sign an age declaration form certifying that at no time and under any circumstance will any request be made for a change in the Date of Birth.

#### PLEASE NOTE:

1. Right of admission is reserved with the school Management
2. As a Christian Minority Institution the school gives special consideration to Catholic Students.
3. The other categories who may be given certain preference, depending on the availability of seats and as per precedence, would be the children of the staff members.

#### REGISTRATION & ADMISSION:

- a) Is open to all boys and girls irrespective of caste or creed.
- b) **A student must have completed 4 Years 6 Months and should not exceed 5 Years 6 Months on 1<sup>st</sup> April 2021 for Admission to Class HKG.**
- c) **A student must have completed 5 Years 6 Months and should not exceed 6 Years 6 Months on 1<sup>st</sup> April 2021 for admission to Class I.**
- d) There will be verification of the documents submitted.
- e) Recommendation or approach through intermediaries will be disqualification for admission.
- f) No donation is accepted for admission by the institution.
- g) Incomplete Forms in any respect will be rejected.
- h) Registration of a candidate does not guarantee his/her admission.
- i) If any real brother or sister is studying in this school (not cousin) then mention the Scholar Number, Name, Class and Section.
- j) The attested Birth Certificate issued only by the Municipality/Nagar Nigam will be considered valid. The original Birth Certificate is to be produced at the time of admission.
- k) There will be no written test for Class HKG & I
- l) If the candidate selected does not take admission by paying the fees and completing other formalities in time he/she will not be considered for admission later on.
- m) There will be no reconsideration for the candidate not selected.
- n) The management has absolute freedom in the choice of candidates for admission in the interest of institution.
- o) **Registration fee and/or admission fee once deposited will not be refunded in any case.**
- p) **Registration fee is Rs. 2000/- Non-refundable**

#### REMOVAL OF STUDENTS:

A student shall be liable to dismissal from school on any of the following grounds:

- a) Inability to follow classes in English.
- b) Continuous lack of progress in Class.
- c) Non-payment of Fees for reasons whatsoever.
- d) Continuous lack of progress in Class.
- e) Act of indiscipline.
- f) Absence for more than five days without application on prescribed form.



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- g) Immoral acts of stealing, damaging and misbehavior.
- h) Non-compliance of the rules and regulations of the school.

**MISCELLANEOUS:**

- a) Parents must see that the date of birth filled in the application form for their child is correct, as it will not be changed afterwards.
- b) This form is valid for the session of issue.
- c) Parents are advised to see the Diary of their children regularly to know their progress.
- d) **Fees once paid, are not refundable under any circumstances. Fees are to be paid in quarterly/Installments in the months of April, July, October and January.**
- e) If needed selection of candidates will be done by lottery system.

**Fee & Seats details only for New Admission Classes:**

	<b>Class HKG</b>	<b>Class I</b>
<b>SEATS</b>	200	40
<b>Admission Fee (One time at the time of Admission.)</b>	25,000/-	25,000/-
<b>Other Fees will be notified by the end of January 2021</b>		

**List of Supporting Documents:**

- a) Municipal/Nagar Nigam Birth Certificate.
- b) Certificates of parents both Father & Mother (School, Graduation, Post-Graduation etc.)
- c) Proof of residence / either Driving Licence/Pan card/Voter card/Electricity bill /Ration card/Aadhar Card (Photocopy)
- d) Transfer Certificate of the previous school in original, once the admission is confirmed.
- e) Previous school marksheet of Child (Photocopy)
- f) Annual Income Proof Certificate (either salary slip/ITR)(Photocopy)
- g) Aadhar card of Child, father and mother (Photocopy)
- h) All the documentation should be self-attested with Date.

**IMPORTANT DATES TO REMEMBER**

<b>DATES</b>	<b>ACTIVITY</b>
<b>15<sup>th</sup> January 2021 to 24<sup>th</sup> January 2021</b>	<b>ONLINE REGISTRATION ONLY</b>
<b>Submission of forms</b> <b>18<sup>th</sup> January 2021 to 27<sup>th</sup> January 2021</b> <b>(on working days only)</b> <b>9:00 A.M to 12:00 P.M</b>	Submission of hard copy (printout) of duly filled in online application form along with a self-attested photocopy of required documents (as given in the list of supporting documents) to the School Office on the date specified in the form.  <b>(PLEASE BRING THE ORIGINAL DOCUMENTS ALONG WITH PHOTOCOPY FOR VERIFICATION)</b> <b>Online Payment slip of registration</b>
<b>Declaration of Results</b> <b>30<sup>th</sup> January 2021</b>	The list of selected students for provisional admission to classes HKG & I (Session 2021-2022) will be displayed on the school notice board and on the website.
<b>DEPOSITION OF ADMISSION FEES FROM 1<sup>st</sup> February 2021 to 3<sup>rd</sup> February 2021</b>	



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**APPLICATION FOR THE ONLINE REGISTRATION**

**PLEASE KEEP ALL DOCUMENTS READY AS MENTIONED IN THE LIST OF SUPPORTING DOCUMENTS**

Dear Parents/Guardians,

Kindly read the following instructions before you fill in the online application forms/s for, Class HKG & Class I which will be available on the school website [www.northcityanselm-jpr.ac.in](http://www.northcityanselm-jpr.ac.in) from 15<sup>th</sup> January 2021 to 24<sup>th</sup> January 2021(only online registration)

1. Fill in all the required information as indicated in the online application form.  
Incomplete/wrongly filled form will not be accepted.
2. Submit only one application form per candidate.
3. **AGE ELIGIBILITY**
  - **Eligible for Class HKG: Children born between 1<sup>st</sup> Oct 2015 to 30<sup>th</sup> Sept 2016.**
  - **Eligible for Class I: Children born between 1<sup>st</sup> Oct 2014 to 30<sup>th</sup> Sep 2015.**
4. After filling and submitting the online application form, take a print-out of the same on a **SINGLE PAGE (either A4 or Legal size paper)** and submit it (**hard copy of the online registration form**) to the school office on the date printed on the form (at the bottom) along with the following:
  - a. **Acknowledgment of Registration fee of Rs.2000/- paid online. The Registration fee is Non-refundable.** In case of any rejection/disqualification, no claim will be entertained, whatsoever. This amount is collected towards the administrative and admission process for the academic year 2021-2022.
  - b. Recent family photograph with applicant (child) at the center (in postcard size) Child Passport Size Photo (Two)
  - c. Self-attested photocopy of the birth certificate issued by any Govt. authority like Nagar Nigam.
  - d. Self-attested photocopy of previous class mark sheet.
  - e. Address proof (Self-attested photocopy of Aadhar/Voter ID/ Passport/Electricity Bill/ Driving License etc. any of them).
  - f. Annual Income Proof Certificate (either salary slip/ITR) (Photocopy)
  - g. Transfer Certificate of the previous school in original, once the admission is confirmed.
  - h. Aadhar Card of Child, father and mother (Photocopy)
  - i. All documentation should be self-attested with date.



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**TAKE THE PRINT OUT ON A4 SIZE PAPER BRING IT ALONG WITH THE ONLINE REGISTRATION FORM**

**CERTIFICATE**

1. I certify that :

- (1) The given particulars are correct.
- (2) The date of Birth as entered in this form is correct & will not be changed again. Parents to give an Undertaking regarding this.
- (3) The boy/girl has not studied in any recognized school previously T.C to be attached if Studied (Mandatory).
- (4) The child has passed the previous class (attach Report Card)

2. I Promise that :

- (1) Till my son/daughter/ward studies in this School, I will follow the rules of the School.
- (2) I will not apply for any change in the date of Birth/change of name of my ward.
- (3) I will not apply for any change in the name of Father/Mother.
- (4) I Promise to pay the fees of the school regularly.
- (5) If in the opinion of the Principal, my son/daughter is not able to follow classes through English medium, I shall remove him/her when required.

\_\_\_\_\_

Full Name of Father

\_\_\_\_\_

Full Name of Mother

\_\_\_\_\_

Full Name of Guardian

\_\_\_\_\_

Signature of Father

\_\_\_\_\_

Signature of Mother

\_\_\_\_\_

Signature of Guardian

Admit Master/Miss \_\_\_\_\_ in Class \_\_\_\_\_

**Declaration /Undertaking from the Parent's / Guardian**

I, \_\_\_\_\_ Father/Mother/Guardian of \_\_\_\_\_

Student of Class \_\_\_\_\_ of St. Anselm's North City School, Nivaru Road Jhotwara, solemnly declare that the entries made by me in the Application Form are complete and true to the best of my Knowledge and based on records. I \_\_\_\_\_ Father/Mother/Guardian of \_\_\_\_\_ student of class \_\_\_\_\_ of St. Anselm's North city School, Nivaru Road Jhotwara, Solemnly declare that in future I will not request for any change in my Ward's personal details.

\_\_\_\_\_

Name of Father

\_\_\_\_\_

Name of Mother

\_\_\_\_\_

Name of Guardian

\_\_\_\_\_

Signature of Father

\_\_\_\_\_

Signature of Mother

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Signature of Guardian

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Date-\_\_\_\_\_

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